

ORANGE COUNTY HOUSING AUTHORITY BOARD**Minutes****March 15, 2017, 6:00 PM****Southern Human Services Center, Conference Room D
2501 Homestead Road, Chapel Hill, NC 27514**

Members Present: Jean Bolduc, *Chair*; Diane Beecham, *Vice Chair*; Evelyn Johann, Tammy Jacobs

Excused Absence: Daniel Bullock

Staff Present: Annette Moore, Interim Director/Secretary, Alicia Jones, Program Manager and Angela Rockett, Administrative Assistant,

Welcome/Introduction

The Chair, Jean Bolduc, called the meeting to order at 6:18 pm.

Approval of Minutes

A motion was made to approve the minutes of February 15, 2017. Evelyn Johann seconded the motion and the minutes were approved unanimously.

Department Report/County Report

Annette Moore stated that there are proposed budget cuts to HUD. Commissioner Price has been in contact with Congressman David Price to find out what is going on in the House around that issue. They have been working across the aisle and all those slashes will not be there. Not sure of the level that HUD will be funded at. No thought of cuts to HAP funds, but cuts were to administration. Ms. Moore stated that this year they want to give HUD a true picture on what it costs to run the program so that we can ask for additional funds to cover administrative cost. We may only get 77% of administrative cost funds this year.

Ms. Moore gave an update on RFP. The Affordable Housing Coalition has asked to extend the deadline for county owned properties. On March 21, 2017 we will bring their request to the board. They are asking for 30 additional days. The board asked why the larger parcels were removed. Ms. Moore explained that there has not been a full discussion about what types of development would go in the Greene Tract.

Ms. Moore shared with the board that she has been doing some reorganizing and will continue to some reorganizing with the department. Alicia Jones will be contact person for the OCHA board. Ms. Moore will still be available for contact also. She will submit her budget Monday and will be asking for another Housing Rehabilitation Specialist to help with rehab and urgent repairs.

Financial Report

Alicia Jones gave update on financials. Ms. Jones used the spreadsheet that was suggested by Ms. Bolduc to use for financials. She stated that we were authorized funds of \$283,091 and utilized \$340,375. The HUD representative for VMS stated that we will receive our continued funding at the regular rate that we received for this month which is \$322,206 for the next three months. We are under leased, but can only afford to lease up 36 units. The staff is currently doing intakes for the next three months with a total of 120 applicants with the hope of leasing at least 20 of them up. There are seven vouchers that are port-ins that we have the ability to absorb that will help toward the 36 units. There are at 571 vouchers and we need to have 623. There are 599 people on the wait list. Ms. Jones shared a report for lease up for the past two weeks. As of February 28, 2017 there are 22 vouchers on the street, and four were leased in the average of 17 days.

Ms. Moore shared with the board that we are also asking for a Housing Locater position. This person will go out to landlords to try to convince them to come into the program and also look for affordable housing. There was discussion about how to make the process better for tenants and landlords.

Administrative Plan Update

Alicia Jones discussed the Administrative Plan. There was discussion on adding points for a homeless preference. There are no points in the current Admin Plan for homeless. If points are added it will assist those homeless families reach the top of the list. The OCHA board will meet on March 21, 2017 to discuss points for homeless preference. Ms. Moore stated that we will work with DSS to offer wrap around services for people that are homeless and others that come into the program. She stated that there need to be more collaboration between Housing and Social Services so there is a continuance of care for people.

Other Business

There being no further business the meeting recessed at 7:30 p.m.

Respectfully Submitted:

Angela Rockett, Administrative Assistant

Annette Moore, Interim Director Housing, Human Rights and Community Development Department