



ORANGE COUNTY PLANNING DEPARTMENT

**ZONING COMPLIANCE PERMIT
NON-RESIDENTIAL**

Date: _____ PIN Number: _____

Property Address: _____

Owner Information:

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Applicant Information: (same as owner)

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

TYPE OF PERMIT (circle one): **(Construction)** **(Expansion)** **(Demolition)**

Type of Use (Circle One): (Retail) (Office) (Institutional) (Manufacturing) (Research)
 (Industrial) (Restaurant) (Service related) (Other)

Define other: _____

What exactly are you proposing to do: _____

UTILITIES:

Water Supply (Check One): _____ well _____ public water _____ community system

Sanitary System (Check One): _____ septic _____ public sewer _____ community system

EXISTING STRUCTURES: (If more than 5 existing structures/buildings, please attach additional information)

Type/Use:	Ground Coverage (in square feet):	Total living area (in square feet):

Note: If proposal represents an expansion of an existing non-residential building, or proposes the location of a new nonresidential building in an existing non-residential development site (i.e. shopping center, industrial park, etc), please provide information concerning the original site plan approval (i.e. date approved, requirements of approval, imposed conditions, etc.):

Proposed Floor Area Ratio: _____

Proposed Open Space Ratio: _____

Proposed Pedestrian/Landscape Ratio: _____

Proposed Setbacks:

Front: _____ Side: (right) _____ (left) _____ Rear: _____

Proposed Height of Structure (in feet): _____

Total Disturbed Land Area (in square feet): _____

Total Impervious Surface Area (in square feet):

Driveway/Access Road: _____

Parking: _____

Principal Structure: _____

Accessory structures: _____

HVAC Pads/Structures: _____

Dumpster Pad: _____

Are there streams/water bodies on the property? (yes) (no) Required stream buffer: _____

Distance of structures/driveways from water (in feet) : _____

OUTDOOR LIGHTING: Site Plan Sheet Number: _____

Please provide the following breakdown of all proposed lighting fixtures (including building mounted fixtures, parking lot lights, and security lights) If more than five (5) different fixtures are proposed, please attach additional information

Type of Light:	Number of Lights:	Type of Fixture for Light:	Type of Bulb:	Wattage of Bulb:

A formal lighting plan is required for all site plan submittals denoting proposed/required lighting. Completion of this section does not eliminate this requirement.

SIGNS: Site Plan Sheet Number: _____

Total linear frontage of building along roadway (in feet): _____

Please provide the following breakdown of each of the proposed signs for this project. If more than five (5) different signs are proposed, please attach additional information

Type of Sign:	Proposed Size of Sign (in square feet):	Proposed Location:	Illumination of Sign (if applicable):

LANDSCAPING: Site Plan Sheet Number: _____

Please provide the following breakdown of all proposed and required landscaping both internal to the site and external (i.e. along property lines) required for the project. **Please attach additional information as necessary**

Required Buffer/Width:	Proposed Foliage:

A formal landscape plan is required for all site plan submittals denoting proposed/required landscape buffers/location of plantings. Completion of this section does not eliminate this requirement.

PARKING/INTERNAL TRAFFIC CIRCULATION:

Site Plan Sheet Number: _____

Name of street where primary access is proposed: _____

Type of Street (circle one): (Public) (Private)

Number of entrances proposed: _____

Travel lane type (circle one): (One-way) (Two-way)

Width of proposed travel way: _____

Daily traffic trips generated by use: _____

NOTE: if use generates more than 800 daily traffic trips, a transportation impact analysis (TIA) shall be required per the Unified Development Ordinance (UDO) and shall be submitted as part of the application package.

Parking Specifics:

Required number of parking spaces: _____ Proposed: _____

Required number of Handicapped spaces: _____ Proposed: _____

Dimensions of proposed parking space: Length: _____ Width: _____

Compact Spaces Proposed: (yes) (no)

Number: _____ Length: _____ Width: _____

Loading Zones Required: (yes) (no)

Number Proposed: _____ Length: _____ Width: _____

Fire lane around building: (yes) (no) Width: _____

Pedestrian walkways defined: (yes) (no) Width: _____

ADDITIONAL INFORMATION:

Stormwater plan required: (yes) (no) Site Plan Sheet Number: _____

Erosion Control plan required: (yes) (no) Site Plan Sheet Number: _____

**** NOTE: All trees, stumps, limbs, dirt, other similar green waste, and construction debris is required by law to be disposed of at a certified landfill or ground into mulch on-site. The County forbids the open burning of such debris or the dumping of such debris anywhere other than at an appropriate landfill site. Failure to properly dispose of such waste shall constitute a violation of the Unified Development Ordinance (UDO), potentially cause the revocation of the Zoning Compliance Permit, and subject the contractor/property owner to enforcement action as outlined in Article Nine (9) of the UDO**

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I certify that to the best of my knowledge the information contained within this application package, and in the supporting documents, is a factual representation of the proposed development and includes all submittal information as documented within Section 2.5 *Site Plan Review* of the UDO.

I understand that a Zoning Compliance Permit shall be issued authorizing the activities contained herein and that each new development project requires a new Zoning Compliance Application.

I acknowledge that by signing this application, the Orange County Planning and Inspections Department is authorized, pursuant to N.C. Gen. Stat. Section 153A-360, to make as many inspections of the subject property as may be necessary to verify that the proposed work outlined herein is consistent with the provisions of all applicable State and local laws, ordinances and regulations.

By signing this application, I acknowledge and agree that inspectors, zoning officers, erosion control officers, and other staff of the Orange County Planning & Inspections Department have a right, upon presentation of proper credentials, to enter the subject property at any reasonable hour for the purposes of inspection or other enforcement action.

Owner

Date:

Applicant

Date:

Official Use Only:

Date Application Filed: _____ Fee Collected: _____

Accepted by: _____ Permit Case Number: _____

Staff Assigned to Review: _____