

Documents	
Documents in Sign-in Package	a. Prioritization cards (what exactly do they look like)
	b. Basic info sheet about MAP (?)
	c. Evaluation form
	d. Work group interest form
	e. List of important topic areas found from formative research (or should these be in breakout room tables)
	f. New topics forms -will these forms be waiting for guests on breakout room tables) -does each guest get this form, or only each group, or is there only one "official" form that will be turned in per group
	g. Do we want community members to have paper/forms available on table in breakout rooms to write down specific ideas they want passed on to work groups? or will we rely only on group facilitator notes?
	g. others?
Documents for Small Group Facilitators	a. facilitator script - -word for word instructions -questions that will elicit in-depth thinking to determine new topic areas -questions that will elicit in-depth thinking about specific concerns within already discussed topic areas -prepared answers to likely questions that the group might have (?)
	b. list of topics that can be suggested if group needs prompting
	c. paper for note taking on conversation (if realistic)
	d. others?
Documents to be Projected on Large Screen in Auditorium	a. context presentation slides
	b. formative research presentation slides
	c. any pictures we want to show (?)
	c. small group breakout directions: chart showing the rooms that match each group of name tag symbols
	e. list of primary topic areas [formative research areas added in advance] with blank places for to-be-added new topics from small group discussions
	c. graph/chart completely finished [formative research areas added in advance] except for new topic area titles and number of votes per area
	d. welcome and thank you slides?
e. others?	