



Orange County Planning & Inspections Department
131 W. Margaret Lane, Suite 200, Hillsborough, NC 27278
919-245-2575 or planningapps@orangecountync.gov

Telecommunication Antenna Collocation/Eligible Facilities Request

Please check all applicable boxes and complete the required documentation.
If completing by hand, please use black or blue ink.

Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Applicant's Agent or Representative: \_\_\_\_\_

Contact Information Note: Contact Person (carrier/tower company) must be the individual responsible for this project, i.e. person that can make decisions regarding the application.

Contact Person (site acquisition): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person (support structure owner): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Information

Parcel ID Number (PIN): \_\_\_\_\_

Address: \_\_\_\_\_

Project Information

[ ] New Tower [ ] Collocation [ ] Modification

Site Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Parcel IID Number (PIN): \_\_\_\_\_

Please provide a detailed narrative description of the wireless communications facilities work proposed and the reason or need for the work, e.g. gap in coverage, capacity, change in technology. Do not assert a gap, unless there is truly a gap in service.

Multiple horizontal lines for providing a detailed narrative description.

**Additional Information**

Collocation - The placement or installation of wireless facilities on existing structures, including electrical transmission towers, water towers, buildings, and other structures capable of structurally supporting the attachment of wireless facilities in compliance with applicable codes. The installation of new wireless facilities on previously-approved structures, including towers, buildings, utility poles, and water tanks.

Eligible Facilities Request - A request for modification of an existing wireless tower or base station that involves collocation of new transmission equipment or replacement of transmission equipment but does not include a substantial modification.

**Certification and Signatures**

Note: All applicants must contact Carolina Telecommunications Services (CTS) to arrange for a site visit and pre-application meeting (if required) as the first step and prior to submitting an application.

I certify that, to the best of my knowledge, the information contained within this application package, and in the supporting documents, is a factual representation of the proposed telecommunication activity.

I understand that a Zoning Compliance Permit shall be issued authorizing the activities contained herein and that each new collocation requires a new application.

I acknowledge that by signing this application, the Orange County Planning and Inspections Department is authorized, pursuant to NCGS 160D-403, to make as many inspections of the subject property as may be necessary to verify that the proposed work outlined herein is consistent with the provisions of all applicable State and local laws, ordinances and regulations.

By signing this application, I acknowledge and agree that inspectors, zoning officers, erosion control officers, telecommunications consultant(s), and other staff of the Orange County Planning & Inspections Department have a right, upon presentation of proper credentials, to enter the subject property at any reasonable hour for the purposes of inspection or other enforcement action.

\_\_\_\_\_  
**Owner Signature(s)**

\_\_\_\_\_  
**Applicant Signature** (if different from owner)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**