



Tax Administration

ORANGE COUNTY PERSONAL PROPERTY APPEAL FORM

ACCOUNT NUMBER or LICENSE PLATE NUMBER: \_\_\_\_\_

OWNER/BUSINESS NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

AUTHORIZED AGENT REPRESENTING OWNER (if applicable): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

1. What is your relationship to the owner or property? \_\_\_\_\_

2. Please select the property type you wish to appeal.

- Motor Vehicle, Manufactured Home, Watercraft, Trailer, Business Personal Property, Other, please explain: \_\_\_\_\_

3. Please describe the property you are appealing.

Examples: year, make, model, size, vehicle description, or business equipment.

\_\_\_\_\_

4. In your opinion, what is the market value of this property as of January 1 of the current year? \$ \_\_\_\_\_

5. If this appeal is for a manufactured home, please provide the following:

Location of Manufactured Home \_\_\_\_\_ Purchase Price \_\_\_\_\_ Purchase Year \_\_\_\_\_

6. Please explain the reason for your appeal. Attach an additional page if necessary.

\_\_\_\_\_

REGISTERED MOTOR VEHICLES – Please see page 2 for acceptable documentation that must be submitted to support your appeal.

1. If the appeal is for a registered motor vehicle, please provide a copy of the report detailing the following:

Date of Vehicle Last Inspection/Oil Change: \_\_\_\_\_

Mileage at Vehicle Last Inspection: \_\_\_\_\_

2. Please describe the reason for the RMV appeal.

**Instructions for completing this form.**

- The form must be signed and dated below.
- Each personal property account requires a separate appeal form.
- If you are someone other than the owner of the property, indicate your relationship to the owner of the property or the property itself.
- You must own taxable property in Orange County as of January 1 to file an appeal. Registered motor vehicles **do not** require January 1 ownership.
- Written exceptions must be filed within 30 days of the Date of Notice (please attach a copy of the notice with the appeal)
- Return this form, together with **all evidence** to support the appeal.
- Documentation considered for a vehicle value appeal includes, but is not limited to, the following:
  - A copy of the bill of sale from a dealer.
  - A written appraisal done by a dealer reflecting the retail value as of January 1 of the year in which taxes are due.
  - Documentation of mileage from your most recent annual inspection, oil change or another invoice.
  - Any repair estimates for vehicles with significant damage.
  - Photos of the vehicle. At least one picture must be a full photo of the property including the license plate.

**In accordance with NCGS 105-283 all property, real and personal, shall as far as practicable be appraised or valued at its true value in money.**

**AFFIRMATION:** Under penalties prescribed by law, I hereby certify that the information and attached documentation submitted is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Go to [www.orangecountync.gov/appeal](http://www.orangecountync.gov/appeal) for additional information and deadlines.

**To submit the completed form and documentation:**

- Mail to:
  - Orange County Tax Office
  - PO Box 8181
  - Hillsborough NC 27278-8181
- Scan and email to [tax@orangecountync.gov](mailto:tax@orangecountync.gov)
- Fax to (919) 644-3091 (indicate # of pages sent)
- Use Drop Box Located at:
  - Orange County Tax Office, Gateway Center 228 South Churton Street in Hillsborough

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228 S. Churton Street, Hillsborough, NC 27278

[www.orangecoutync.gov/tax](http://www.orangecoutync.gov/tax)

(919) 245-2100

[tax@orangecountync.gov](mailto:tax@orangecountync.gov)

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