

ANIMAL SERVICES ADVISORY BOARD (ASAB)

6:30 p.m. to 8:00 p.m.

Wednesday, September 20, 2023

1601 Eubanks Road, Chapel Hill, NC 27516

MEMBERS PRESENT: Lee Pickett, Allan Polak (video conference), Mike Delafield, Dawn Roberts, Tracey Little, Cathy Munnier, Lucia Wellborne, Kim Rider, Lynne DuBose, Debby Hill

MEMBERS ABSENT: Sunita Driehuys, Judy Miller

STAFF PRESENT: Holly Pittman (Administrative Support), Dr. Sandra Strong (Director)

PUBLIC PRESENT: none

Call to Order: 6:31 p.m.

Review and Adoption of Meeting Agenda: two additions to the agenda proposed: adding Holly Pittman to the agenda as a presenter and discussion of Elliot Cramer's proposed gift. Agenda with the two additions approved.

Member	Vote (Motion/2nd)
Sunita Driehuys	Absent
Lee Pickett	Aye
Allan Polak	Aye
Dawn Roberts	Motion
Judy Miller	Absent
Lucia Wellborne	Aye
Mike Delafield	Aye
Kim Rider	2 nd
Cathy Munnier	Aye
Deborah Hill	Aye
Lynne DuBose	Aye
Tracey Little	Aye

Review and Approval of August 2023 ASAB Meeting Minutes

Member	Vote (Motion/2 nd)
Sunita Driehuys	Absent
Lee Pickett	Aye
Allan Polak	Aye
Dawn Roberts	Aye
Judy Miller	Absent
Lucia Wellborne	Aye
Mike Delafield	Aye
Kim Rider	2 nd
Cathy Munnier	Motion
Deborah Hill	Aye
Lynne DuBose	Aye
Tracey Little	Aye

Public Participation Guidelines: did not need to review because no members of the public were present.

General Public Comments on Items Not on Agenda (3-minute limit): none because there are no members of the public in attendance.

Monthly Meeting Attendance Record (confirm completion): confirmed through approval of meeting minutes - COMPLETED.

New Business: Elliot Cramer's Proposed Gift – Friends of OCAS.

- Discussion of ways to use proposed new gift to OCAS:
 1. Enrichment walk for dogs; could include agility course, scent course.
 2. Invest in Dogs Playing for Life: a well-established program in shelters throughout the U.S.; could pay to have them come to OCAS and train everyone, this is every intellectually stimulating for the dogs, enables dogs to interact with other dogs, provides a lot of information about individual dogs, would be able to invite staff from other shelters as well.
 3. Dog training in (new) home so dogs can stick to their families.
 4. Wellness check vouchers for people to use for their pets.
 5. Training on how to prep house for new pet and maybe training on what to expect (like when puppies hit adolescence).
 6. It was noted that an enrichment walk as a permanent addition to OCAS would benefit the entire community.
 7. It was suggested that maybe the NC Botanical Garden might help with a scent garden for the dogs.

Dr. Pickett will follow up with Friends of OCAS with these ideas.

It was noted that OCAS already has a veterinary assistance program, but it is currently inactive due to lack of funds. It is also not traditionally been used for routine care.

Another idea was to try and get DEGA in Orange County – DEGA provides vet care to pets of people who are homeless or have very low incomes.

Information Items: Holly Pittman, Administrative Support II, gave a presentation on the many disparate things she does for OCAS.

Current Vacancies: There is one at-large position open, no applicants.

Animal Services Advisory Board: vote on pending candidate: Cathy Munnier’s short term ended; vote needed to reappoint. This will be her first full term appointment.

Member	Vote (Motion/2nd)
Sunita Driehuys	Absent
Lee Pickett	Aye
Allan Polak	Aye
Dawn Roberts	2nd
Judy Miller	Absent
Lucia Wellborne	Aye
Mike Delafield	Motioned
Kim Rider	Aye
Cathy Munnier	Aye
Deborah Hill	Aye
Lynne DuBose	Aye
Tracey Little	Aye

Old Business: Information Items (Dr. Strong’s Report)

- SNAP (Spay Neuter Assistance Program) has been sold; OCAS is working to form partnerships with local vet clinics. OCAS still has a contract with SNAP, but patients would have to drive to Wake County to use because the new partner is not servicing this area.
- OCAS is almost fully staffed – there is one Office Assistant position open, and interviews are ongoing.
- Board of Commissioners Strategic Planning session Thursday (Orange County) – will include results from the community strategy survey that was sent out a few months ago. Dr. Strong can report back on this at the next meeting.

Informal Discussion:

Adjournment: meeting adjourned at 7:32 p.m.

Member	Vote (Motion/2nd)
Sunita Driehuys	Absent
Lee Pickett	Aye
Allan Polak	Aye
Dawn Roberts	Aye
Judy Miller	Absent
Lucia Wellborne	Motion
Mike Delafield	Aye
Kim Rider	Aye
Cathy Munnier	2 nd
Deborah Hill	Aye
Lynne DuBose	Aye
Tracey Little	Aye